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28 JAN 1964

MEMORANDUM FOR: General Counsel

SUBJECT : Liaison with Appropriation Committees  
of Congress

1. When meetings are held with members or staffs of Congressional Appropriations Committees on Agency programs where appropriation matters, budgets, or funding arrangements are involved, I am desirous of either attending such meetings myself or designating John M. Clarke as my representative. I think you will agree that Comptroller representation at such meetings is logical and desirable.

2. I have also asked John Clarke to arrange with Mr. Warner for periodic meetings with the staff members of the same committees and to keep me abreast of Congressional views on the Government's general fiscal policies as they relate to this Agency.

  
Wymon B. Kirkpatrick  
Executive Director-Comptroller

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